



LETTER OF UNDERTAKING

(To be filled by the Contractor)

DEADLINE 6 JANUARY 2019

Please complete and return this form to:

INDEX® Conferences & Exhibitions Organisation Est.

INDEX Holding Headquarters | Road # D-62, Opposite Nad Al Hamar

P.O. Box: 13636, Dubai, United Arab Emirates | Tel + 971 4 520 8888 | Fax + 971 4 338 4193

E-mail: info@innovationarabia.ae | Website: index.ae

The contractor hereby undertakes to the organizer that it shall:

1. Carry out all work in accordance with the rules and regulations as laid down in the Exhibitor and Technical Manuals and in accordance with professional standards of care and diligence.
2. Strictly adhere to the published Exhibition Time Table for the Exhibition.
3. Ensure all stand building will be ready by the deadline communicated by the organizer if not earlier.
4. Ensure all stand fitting materials including scaffolding; lifting equipment, waste materials, etc. will be cleared from the halls/venue by the given deadline, before the show opens and after the show closes.
5. Ensure proper conduct of their work force.
6. Ensure no damage or loss is caused to other stands, the venue property which includes floor/tarmac, ceiling truss, walls lighting fixtures/cables or any other fitment such as pontoons, corporate decks or any premises facilities or to any person or property.
7. Ensure that all manpower is adequately trained and legally authorized and licensed to carry out the works.
8. Ensure compliance with all Governmental Health & Safety standards in relation to any potential hazard or danger to visitor /exhibitors.
9. Assume responsibility for any and all sub-contractors it subcontracts.

The organizer has the right to individually and at its own preference apply penalties in the event of any breach by the contractor or in case the contractor failed to adhere to any of the above mentioned points.

Company Name: _____

Contact Person: _____ Designation: _____

Address: _____

P.O. Box: _____ City/ Country: _____ Email: _____

Tel: _____ Mobile: _____ Fax: _____

Signature: _____ Date: _____ Company Stamp: _____