



ELECTRICAL ORDER FORM 2020

(To be filled by the Exhibitor)

This form must be returned to:

TOP EXHIBITION ORGANIZERS

P.O. Box 10931, Dubai, United Arab Emirates

Tel: +971 4 28 95 958 | Fax: +971 4 289 4480

Email: ops2@top-exhibitions.ae

VAT TRN No: 100328285000003

Company Name: _____ Stand No.: _____

Contact Person: _____ Tel: _____

Address: _____ Fax: _____

City: _____ Mobile: _____

Country: _____ E-mail: _____

Customer VAT TRN No.: _____

ELECTRICAL FITTINGS

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
EF1	100W Standard Spotlight	35	45	_____	_____
EF2	100W Arm Spotlight	41	52	_____	_____
EF3	150W Halogen Arm light (Warm light)	44	55	_____	_____
EF4	LED Arm light (White Light)	52	68	_____	_____
EF5	300W halogen flood light (Warm Light)	57	73	_____	_____
EF6	75W HQI light (White Light)	60	78	_____	_____
EF7	75W HQI arm light (White Light)	65	83	_____	_____
EF8	13A Socket	40	52	_____	_____
EF9	15A socket	47	58	_____	_____
EF10	Extension Cord	25	32	_____	_____
EF11	Multi-Pin Adaptor	6	8	_____	_____

BUILD-UP MAIN POWER SUPPLY

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
MS2	15Amps Single Phase Main	160	216	_____	_____
MS3	30Amps Single Phase Main	200	300	_____	_____
MS4	15Amps Three Phase Main	320	480	_____	_____
MS4	30Amps Three Phase Main	575	820	_____	_____
MS5	60Amps Three Phase Main	1145	1718	_____	_____

MAIN POWER SUPPLY DURING THE SHOW

C/N	Item	More than 15 days prior	Less than 15 days prior	Quantity	Total US\$
MS1	24 Hour Supply + 30% of below prices				
MS2	15Amps Single Phase Main	200	300		
MS3	30Amps Single Phase Main	370	555		
MS4	15Amps Three Phase Main	610	915		
MS5	30Amps Three Phase Main	1050	1575		
MS6	60Amps Three Phase Main	1820	2730		
MS7	100Amps Three Phase Main	3380	5070		
MS8	125Amps Three Phase Main	4070	6105		
MS9	Ceiling cable for truss	460	690		
MS10	Single Phase Distribution Board	150	225		
MS11	Three Phase Distribution Board	180	270		
MS12	Water and Waste / 3mm pipe	1150	1725		

TOTAL US\$**VAT 5%****GRAND TOTAL US\$****IMPORTANT NOTE:**

- Orders are valid only when accompanied by full remittance
- Transfers should be made Net of all local & International bank Charges, to

US\$ Account

Top Exhibition Organizers,

A/C 102 238 577 1401

Emirates NBD Bank, Rashidiya Branch, Dubai-UAE,

IBAN: AE 4902 6000 102 238 577 1401,

Swift Code: EBI LA EAD

AED. Account:

Top Exhibition Organizers,

A/C 101 238 577 1402

Emirates NBD Bank, Rashidiya Branch, Dubai-UAE,

IBAN: AE 8402 6000 101 238 577 1402,

Swift Code: EBI LA EAD

- Late orders will be subject to availability.
- Prices are for the entire duration of the show.
- Only local cheques are accepted in favor of Top Exhibition Organizers

Signature: _____ Date: _____ Company Stamp: _____

PLEASE NOTE

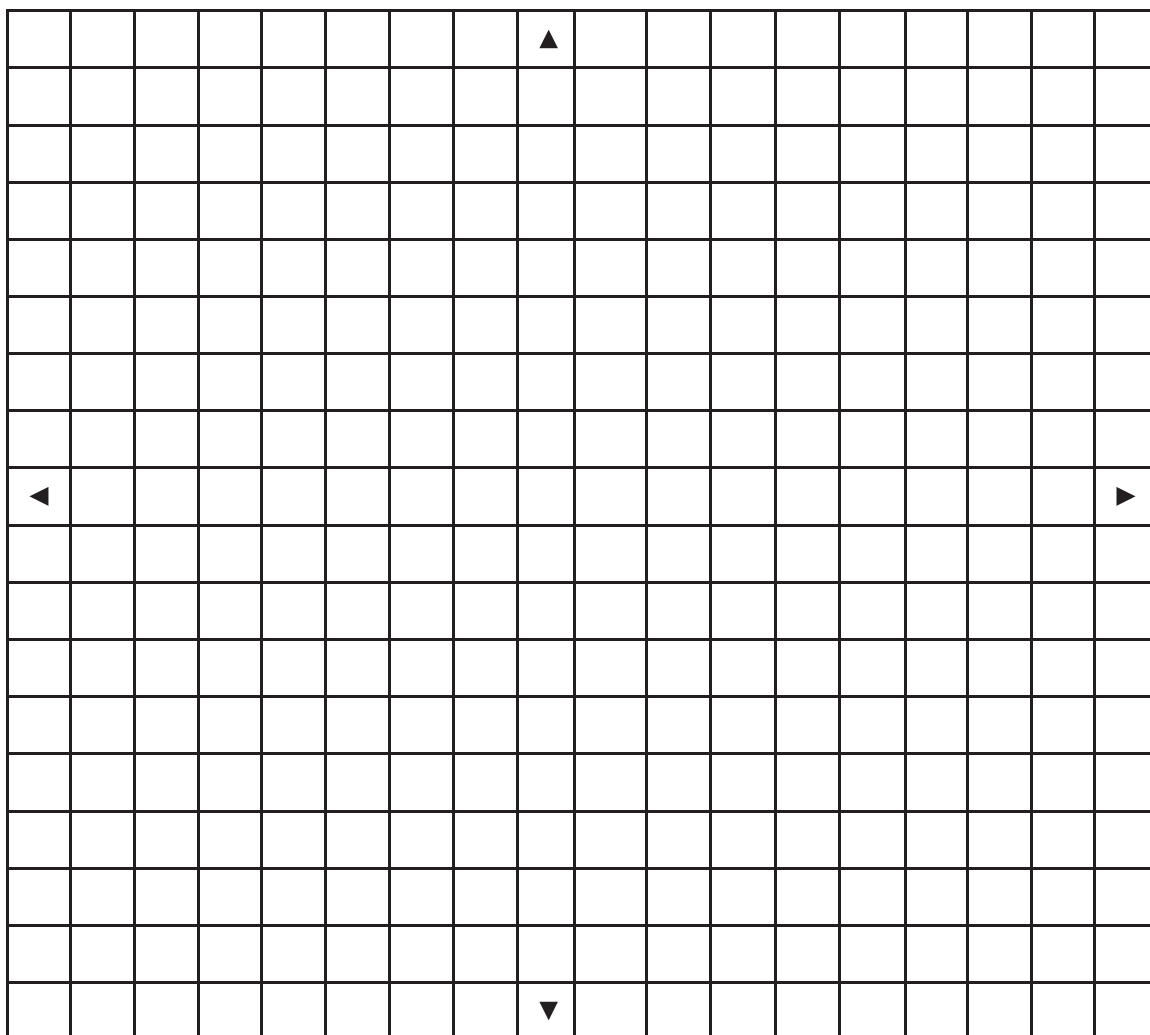
- : All orders for utilities must follow the required guidelines and be submitted with a clear and precise grid plan at the time of ordering
- : Any changes required due to incorrect grid plan will be subject to an additional charge.

STAND ORIENTATION GRID

Hall Entrance

Neighbouring Stand Number

Neighbouring Stand Number



Neighbouring Stand Number

PLEASE SPECIFY THE FOLLOWING

Position of the ordered utilities	:	
Stand on left side	:	
Stand on right side	:	
Stand at rear	:	

TERMS AND CONDITIONS:

1. All Electrical orders must be paid in full one week prior to the show setup. Please make sure you receive our invoice for your confirmed order.
2. The "More Than 15 Days Prior" rates are charged 15 days and more prior to the start date of the official build of the event.
3. The on-site "Less Than 15 Days Prior" rates are charged within 15 days and less prior to the start date of the official build of the event. (On-site orders must be paid at the time of ordering).
4. Cancellations or amendments to invoiced orders and paid orders are not permitted 15days prior to show set up.
5. Any changes/ relocation required due to incorrect grid plans/ stand nos. will be subject to a surcharge of 20%.
6. **Main Power:**
 - a) Mains power during the show will only be activated on the last day of build-up.
 - b) We will not be responsible for any machine damages for stands that didn't apply for 24 hours if needed.
 - c) Stand contractors are required to be present to activate their main power 1 hour before and 1 hour after the show opening times.
 - d) Main Supply cable is provided, & space contractors should have a DB as per DWTC policies.
 - e) Contractor / Exhibitor are responsible of distribution and connection of power from their DB and onwards.
 - f) If main power is required during Build-up, a surcharge of 30% is applicable.
 - g) Ceiling cable for truss/light, does not include power. Power to be ordered separately.
 - h) The maximum power allocated for ceiling cable is 30Amps three phase.
 - i) All Electrical Accessories are on rental basis and should be returned after the exhibition.
7. **Build up Power:**
 - a) The contractor will connect their own equipment and cables to the distribution board.
 - b) Each distribution board will consist of single phase & three phase female commando or CEE Form sockets and 13 Amps plug tops.
 - c) Contractor build-up power is only to be used for stand construction purposes and not for stand testing.
 - d) Build-up power will be used for build-up and tear down only.
 - e) Build-up power cannot be shared with other stand contractors.
 - f) The contractor will need to order and pay the power with TOP EXHIBITION ORGANIZERS.
 - g) During the event the build-up power distribution boards will be turned off.
8. **Water and Waste:**
 - a) TOP EXHIBITION ORGANIZERS does not supply sinks.
 - b) 3m pipes are supplied as standard. If you require longer than 3m please notify Exhibitor Services at the time of ordering.
 - c) Exhibitors / Contractors are responsible of all connection & accessories to the machines & sinks.
9. **General:**
 - a) The rates quoted are per event based on a maximum 7 day rental basis only.
 - b) Any damages to DWTC assets caused by contractors/exhibitors will be subject to surcharge decided by the DWTC Utilities team.

Signature: _____ Date: _____ Company Stamp: _____